

**Application for Master of Science in Sports Medicine and Health Science (MScSMHS),  
The Chinese University of Hong Kong**

**Document Checklist**

<u>Required Documents</u>	<u>Submission Methods</u>
<input type="checkbox"/> Transcript of University degree	<ul style="list-style-type: none"> <li>• If you are a CUHK graduate, please upload a copy of transcript to the <a href="#">Online Application System</a>.</li> <li>• For those who are <u>not</u> CUHK graduates, they are required to apply for an <b>official transcript</b> from their former/current university, and send it to the Programme Office. <b>The transcript must be sent by the University to our Programme Office directly.</b> <ul style="list-style-type: none"> <li>○ <u>If the University issues hardcopy</u>: To be considered “official” your transcript must remain sealed. Applicants must not open the envelope as this will void the transcript.</li> <li>○ <u>If the University issues e-transcript</u>: Please request to send it to <a href="mailto:smhs@cuhk.edu.hk">smhs@cuhk.edu.hk</a> directly.</li> </ul> </li> </ul>
<input type="checkbox"/> Copy of University certificate of graduation	Online submission to the <a href="#">Online Application System</a> .
<input type="checkbox"/> Copy of resident identity card	Online submission to the <a href="#">Online Application System</a> .
<input type="checkbox"/> A written statement explains the purpose of application and motivation (one to two pages).	Online submission to the <a href="#">Online Application System</a> <ul style="list-style-type: none"> <li>• Please upload to the “Others” file category.</li> </ul>
<input type="checkbox"/> Copy of certificates of professional qualifications (if applicable) <ul style="list-style-type: none"> <li>• Examples: certificates of registration from Medical Council of Hong Kong / Physiotherapists Board of Hong Kong / Nursing Council of Hong Kong / Occupational Therapists Board of Hong Kong / Hong Kong Society of Certified Prosthetist-Orthotists; certificate of registration as a Teacher issued by Education Bureau of HKSARG</li> </ul>	Online submission to the <a href="#">Online Application System</a> . <ul style="list-style-type: none"> <li>• Please upload to the “Other certificate” file category.</li> </ul>
<input type="checkbox"/> Two confidential recommendations	<ul style="list-style-type: none"> <li>• Online submission: To create invitation through the <a href="#">Online Application System</a>. Please input the information of TWO referees in the system. The referees will be invited to fill out the online recommendation forms; OR</li> <li>• By email: To download the recommendation form, which is in PDF format, from the <a href="#">Online Application System</a>. Invite the referees to fill out the forms and submit to <a href="mailto:smhs@cuhk.edu.hk">smhs@cuhk.edu.hk</a>. Referees are expected to submit using their work email.</li> </ul>

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Continue to the next page →

## Additional Documents

	<u>Documents</u>	<u>Submission Methods</u>
<input type="checkbox"/>	<p><b>(1) Language Proficiency Requirement</b></p> <p>For applicants who are graduated from non-English speaking countries (e.g. China, Japan etc), they are required to provide TOEFL or IELTS score report for assessment of English Language Proficiency. Applicants should apply for <i>an official score report</i> from the test institute, and send it to Programme Office.</p> <ul style="list-style-type: none"><li>For more information, please click <a href="#">here</a>.</li></ul>	Official documents are required. Please send the documents to Programme Office by post.
<input type="checkbox"/>	<p><b>(2) Document Language</b></p> <p>Documents that are not in English or Chinese must be accompanied by an official English translation.</p>	Official documents are required. Please send the documents to Programme Office by post.
<input type="checkbox"/>	<p><b>(3) Prerequisite Requirement</b></p> <p>For applicants who did not study human anatomy and/or human physiology courses during their undergraduate / postgraduate studies:</p> <ul style="list-style-type: none"><li>They have to complete designated courses and submit the e-certificates as a proof of fulfillment.</li><li>For more information, please click <a href="#">here</a>.</li></ul> <p>If applicants completed relevant trainings and wish to apply for exemption of prerequisite requirement, please fill out the <a href="#">online evaluation form</a>.</p>	Online submission to the <a href="#">Online Application System</a> . <ul style="list-style-type: none"><li>Please upload to the “Other certificate” file category.</li></ul>
<input type="checkbox"/>	<p><b>(4) Academic Qualification Verification Report</b></p> <p>Applicants who obtained degrees from universities in Mainland China are required to provide valid <b>Online Verification Report of Higher Education Qualification Certificate</b> (教育部學歷證書電子註冊備案表) and <b>Online Verification Report of Higher Education Degree Certificate</b> (中國高等教育學位在線驗證報告) issued by the <a href="#">CHESICC</a> (學信網) together with their degree and graduation certificate.</p> <p>Please refer to the official website of CHESICC on the sample of the certificates at <a href="https://www.chsi.com.cn/xlcx/bgys.jsp">https://www.chsi.com.cn/xlcx/bgys.jsp</a>.</p>	Online submission to the <a href="#">Online Application System</a> <ul style="list-style-type: none"><li>Please upload to the “Others” file category.</li></ul>

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## Address of Programme Office and Graduate School

- MSc in Sports Medicine and Health Science Programme Office**

Room 74029, 5/F,  
Lui Che Woo Clinical Sciences Building  
Prince of Wales Hospital, Shatin, N.T.,  
Hong Kong SAR

- Graduate School**

7th Floor, Yasumoto International Academic Park,  
The Chinese University of Hong Kong,  
Shatin, N.T., Hong Kong SAR